



WHITSUNDAY SAILING CLUB LTD

WOYRC SERIES

Emergency Management Plan

1. Introduction

This document is intended to consolidate information concerning contact details and procedures which will be of vital importance should an emergency arise during the lead up to, the progress of, or following the completion of a race organised by the Whitsunday Sailing Club (WSC). As a rule, the sailing instructions will provide information concerning radio channel(s) monitored by the Race Committee, and details pertaining to any radio scheds that are an obligatory part of the planning for a particular race. It is incumbent upon all skippers of boats participating in club organised events to familiarise themselves with the radio requirements outlined in every set of sailing instructions before proceeding to the starting area.

This document will list a range of emergency support agencies but it is emphasised here that the primary point of contact for a boat in any emergency will be as specified in the Sailing Instructions for the particular event.

Emergency Management Team (EMT) Charter

- Control and coordinate the management of any incident
- Provide the liaison with other agencies (e.g Police, Emergency Services)
- Receive notification of, and undertake assessment of an incident
- Coordinate the notification of Next of Kin (NoK) in the event of an incident
- Coordinate the enquiry centre, if activated
- Maintain communication with the racing fleet and co-ordinate the activities of race participants as deemed necessary and appropriate.
- Control and coordinate media management activity

2. Emergency Management Team (EMT)

Emergency Management Team:

Chairman	Clayton Matthews	0402 426 220
Sailing Officer	Ross Chisholm	0429 584 787
Race Officer	Alan Campbell	0418 727 199
EMT Coordinator		
• Bowen – Airlie Beach	Jim Hayes	0400 854 008
• Airlie Beach – Hamilton Island	Alan McDonald	0431 193 163
• Hamilton Island – Airlie Beach	Kevin Fogarty	0419 775 282

Others as appointed by the Commodore

Race Management Team

Race Officer	Alan Campbell	0418 727 199
On Water Management	Kevin Fogarty	0419 775 282
NQCYC	Ray Travis Jones	0438 846 730
CYCH	Alan McDonald	0431 193 163

Emergency Management Centre (EMC)

Whitsunday Sailing Club		
Airlie Point		
Airlie Beach 4802		(07) 4946 6138

3. Emergency Management Team Responsibilities

Coordinator

- Coordinate/direct contact with emergency agencies
- Direct team members to tasks according to nature of incident
- Brief the Media
- Oversight the review, post analysis and update of Emergency Management Plan

Members

- Undertake responsibilities as directed by the coordinator
- Maintain detailed log books
- Respond to enquiries other than Media
- Maintain listening watch on VHF

4. The Emergency Management Plan

Levels of Emergency

The Coordinator EMT is responsible for determining Initial Assessment of the Level of Incident reported. Initial Assessments shall be classified as Severe, Major or Minor Incidents.

On receiving notification of an incident or circumstances that may lead to a 'emergency' situation, the Coordinator EMT will assess the situation and, if deemed appropriate, escalate it to the emergency services that are best equipped to deal with the circumstances. In most cases this will be the Police/Volunteer Marine Rescue. Under circumstances where a May Day or Pan Pan call has been transmitted, the Coordinator EMT will be notified by the appropriate agency already managing the incident.

If, when making his assessment, the Coordinator EMT is in doubt as to the level of potential crisis involved he shall make the more severe interpretation of the situation.

Level 1 Severe Incident

Major Severity/Impact: e.g. Potential loss of life; MOB for >20 minutes, MAYDAY/EPIRB activation, severe weather warning.

Response Immediate
Notify Police (Emergency Services) and Coordinator EMT
EMT activated by Coordinator EMT

Level 2 Major Incident

Moderate Severity/Impact: e.g. Major damage to vessel(s), potential weather deterioration, potential severe incident outcome, MOB, serious injury.

Response EMT put on standby by Coordinator EMT
Police notified

Level 3 Minor Incident

Minor Severity/Impact e.g. Injury, Pan-Pan/Medical call.

Response Coordinator EMT notified
Incident report completed and filed
No further action

5. Emergency Management Protocols

The EMT will have control/authority over issues concerning the continuing conduct of the race. AUSAR, Police or other emergency agencies will have control of any search and rescue operations. Police will have sole authority to notify Next of Kin in the event of a fatality.

EMERGENCY PROCEDURES

Emergencies may include:

- Weather deterioration
- Man overboard
- Sinking vessel
- May Day/EPIRB activation
- Potential or actual loss of life
- Serious injury

6. Emergency Evacuation Locations

The Primary Evacuation Location for Ambulances or other emergency services to meet vessels with injured people is:

Whitsunday Sailing Club – Boat Ramp (beach side)
Airlie Point,
Airlie Beach QLD 4802
Phone: (07) 4946 6138

In the case of extraordinary circumstances, two other emergency evacuation locations may be used:

Port of Airlie – Boat Ramp
Shute Harbour Road
Shute Harbour QLD 4802
Phone: (07) 4948 0643

OR

Regatta Office
Whitsunday Sailing Club
Airlie Point,
Airlie Beach QLD 4802
Phone: (07) 4948 0643

OR

As advised by EMT

7. Emergency Response Procedures

Communications

As and when an incident(s) escalates to the point where large numbers of enquiries are expected from friends, relatives and the general public, the EMT Coordinator may establish an Enquiry Centre and advise the media of the relevant contact number(s) with a request that they notify the public of this arrangement. The police may set up their own enquiry centre.

Responses to specific emergency situations are as follows:

Threat A - Weather

If weather conditions deteriorate, actually or potentially, the EMT may assume control of the conduct of the race. In extreme circumstances, the EMT may determine to abandon the race and direct yachts to make for

the nearest safe haven. Details of access to appropriate safe havens, if applicable, shall be provided by the EMT VHF radio communication.

Threat B - Man Overboard

In the event of an MOB + 20 minutes the EMT shall be activated and may assume control of conduct of the race, NoK communications, and media liaison. EMT shall notify the police.

Threat C - Sinking Yacht

In the event of notification of a sinking yacht the EMT may be activated and may assume control of the conduct of the race, NoK communications and media liaison. EMT shall notify the police.

Threat D - May Day/EPIRB Activation

AUSAR/Water Police will co-ordinate distress or EPIRB activation. The EMT shall assume control of the conduct of the race, NoK communications and media liaison.

Threat E - Potential or Actual Loss of Life

In the event of a fatality the Police have sole responsibility for the notification of NoK. Until such time as the Police have advised the Chairman EMT that NoK have been notified of the fatality, the EMT and/or Race Organisers are not permitted to make any statement concerning the loss of life.

In a Threat E scenario the Crisis Team may assume control of the conduct of the race, NOK communications (subject to the above) and liaison with medical authorities for the provision of medical advice for on board use, as necessary. The Crisis Team shall also assume responsibility for media liaison.

Threat F - Serious Injury

In the event of serious injury the EMT may assume control of the conduct of the race, NoK communications (subject to the above) and liaison with medical authorities for the provision of medical advice for on board use, as necessary. The EMT shall also assume responsibility for media liaison.

8. Using the Emergency Management Plan

Any stakeholder may make the notification of a potential situation which may be assessed as an 'emergency' situation.

Notification of a situation for assessment may come from:

- Any competitor or competing yacht
- Race Management team
- Police or AUSAR
- Media
- Weather Report
- Other

Notification could be made by:

- Radio (VHF)
- Telephone
- Media report
- Verbally
- Other

The Coordinator EMT has the responsibility to assess the situation and activate any necessary response including the EMT. This does not, however, remove or replace any emergency response or notification by emergency services who will make their own assessment and determine their response.

Notification shall be logged with time, date, name of person reporting, telephone number or contact details and details of the report.

9. Emergency Management Team Resources

- Copy of Emergency Management Plan
- Phone(s), preferably dedicated to the Management of the Emergency
- Email
- Relevant charts
- VHF transceivers
- Stationery, including suitable log and note books for record keeping
- Pens, pencils, etc
- Key personnel contact details
- Full details of participating yachts

APPENDIX

CONTACT INFORMATION

Bureau of Meteorology

Marine Warning (Phone)

1300 360 427

http://www.bom.gov.au/qld/forecasts/northern_qld_coastal_waters.shtml

http://www.bom.gov.au/australia/charts/4day_col.shtml

Radio Communications

The Race Officer in charge of the Race: VHF Ch 73 or as specified otherwise in the Sailing Instructions.

Radio Officer

Kevin Fogarty

0419 775 282

Volunteer Marine Rescue (VMR) Stations

Bowen		16, 21	(07) 4986 1950
Whitsunday	VMR 442	16, 80, 81, 22	(07) 4946 7207
Midge Point		16, 81, 21	(07) 4945 1047
Mackay		16, 80, 21	(07) 4945 1558

Emergency Services

Dial 000, or

Whitsunday Police

(07) 4948 8888

Airlie Beach Ambulance Service

131233

Airlie Beach Fire Brigade

(07) 4946 6442

Useful Phone numbers

Whitsunday Sailing Club

4946 6138

Coral Sea Marina

4946 2400

Port of Airlie Marina

4948 0643

North Queensland Cruising Yacht Club (Bowen)

4786 3490

Cruising Yacht Club Hamilton Island (Hamilton Island)

0422 661 671

Department of Boating & Fisheries

4946-7003